[YOUR LOGO]

ELECTRICAL ESTIMATE

Estimate #	[ESTIMATE NUMBER]
Estimate date	[DATE]
Valid until	[DATE]
Site visit date	[DATE]

[BUSINESS NAME]

[Street address], [City, State ZIP]
[Phone] · [Email]
Electrical license # / class (if required): [NUMBER]

PREPARED FOR

[CUSTOMER NAME]
[Address], [City, State ZIP]
[Phone] · [Email]

JOB SITE

Address (if different): _____

☐ House ☐ Condo / apt ☐ Commercial **Year built:** _____

EXISTING SYSTEM (what you saw at the site visit)

Service size: _____ A **Panel brand / age / location:** _____ **Open spaces:** _____

Wiring seen: ☐ NM cable ☐ Conduit ☐ Ungrounded ☐ Aluminum branch ☐ Knob & tube

Other notes: _____

HOW THIS JOB IS PRICED

☐ Flat price for the work listed ☐ Hourly, estimated ____ to ____ hrs ☐ Mixed (flat tasks + hourly)

Permit: ☐ Not required ☐ Required, we pull it **Utility:** ☐ Not needed ☐ Disconnect / reconnect needed

Estimated start: _____ **Days on site:** _____ **Power off for about:** _____

DESCRIPTION	QTY / HRS	RATE	AMOUNT
LABOR			
[Work and location — e.g. Install Level 2 EV charger on new 50A circuit, garage]		[RATE]	[AMOUNT]
MATERIALS AND EQUIPMENT			
[Item — e.g. 200A main breaker panel]			
PERMITS AND FEES			
Electrical permit (at cost)			
Inspection / utility fees (if charged separately)			

NOT INCLUDED IN THIS ESTIMATE

_____

_____

_____

Customer supplies:

_____

Subtotal	[AMOUNT]
Sales tax (if applicable) ____ %	
ESTIMATED TOTAL	**[TOTAL]**
Deposit to schedule (if any)	
Progress payment (if any)	
Balance due (see terms, item 6)	

APPROVAL

I approve the work and price above and the terms on page 2. You can also approve by replying "approved" by text or email.

Customer signature: _____ **Date:** _____

Printed name: _____ **Phone:** _____

[BUSINESS NAME]
Estimate # [ESTIMATE NUMBER]

SCOPE & TERMS

Fill in the brackets and delete any terms you don't use. Go over these with the customer before they approve.

1. What this estimate covers
Only the work listed on page 1. Anything under "Not included" is not part of the price. This estimate is valid until the date on page 1. After that, we'll recheck material prices and our schedule.

2. Changes to the work
If you ask for more work, we'll price it before we do it. Changes are agreed in writing (a text or email is fine) and shown on their own line on the invoice.

3. Hidden conditions
This price is based on the existing system noted on page 1. If we find something we couldn't see, such as damaged, undersized or ungrounded wiring, aluminum or knob-and-tube wiring, or a problem inside the panel, we'll stop, show you, and price the extra work before going further.

4. Inspector corrections
If the inspector requires changes to our work, we make them at no charge. If the inspector requires changes to existing wiring outside our scope, we'll price them as a change before doing them.

5. Permits and the utility
Where a permit is required, we apply for it and bill the fee at cost. Inspection dates are set by the inspector's office. Work that needs the power company, such as a service disconnect or meter work, is scheduled by them, and we'll confirm dates with you.

6. Deposit and payment
A deposit of [AMOUNT] is due to schedule the job [if applicable]. [Progress payment of [AMOUNT] is due when [MILESTONE].] The balance is due [on completion / when the final inspection passes or [___] days after completion, whichever comes first]. We accept [PAYMENT METHODS].

7. Power shut-offs
Power to [the circuits we're working on / the whole building] will be off for about the time on page 1. Please plan for refrigerators, medical equipment, alarms and home offices.

8. Walls, ceilings and finishes
We cut the openings we need to run wire. Patching is [included / rough patch only, ready for paint / not included]. Painting and wallpaper are not included.

9. Materials and customer-supplied equipment
Materials we buy are billed at [COST / COST + ___ %]. Fixtures, fans, chargers or other equipment you supply are installed to the manufacturer's instructions, labor only. We don't warrant equipment we didn't supply.

10. Workmanship
We guarantee our workmanship for [___] months from completion. Manufacturer warranties apply to equipment and materials.

HOW TO USE THIS TEMPLATE

1. Replace every [BRACKETED] placeholder with your own details. Leave unused lines blank.
2. Fill in "Existing system" at the site visit. It's what item 3 points back to if you find a surprise.
3. Write one line per job, with the location: "Add 20A circuit for microwave, kitchen."
4. Number estimates in their own sequence (E-1001, E-1002) and put the number on the invoice.
5. Rules on license numbers, deposits and home improvement contracts vary by state. Check yours for larger jobs.